



# Braeside School

## EYFS Policy on Partnership with Parents

In the Early Years Foundation Stage (Kindergarten and Reception) we recognise that working in partnership with parents is of major value and importance in order to provide a happy, caring and stable environment for pupils and their parents. We aim to form a good relationship with parents so that information regarding their children (be it developmental, social or health related) can be exchanged easily and comfortably by staff and parents / carers.

Any information provided by parents about their children will be kept confidential. If we have any concerns about a child's well-being during the day, every effort will be made to contact the parents or their emergency contact. Therefore, parents are requested to keep us informed of any changes to personal circumstances which may have an effect upon a child e.g. change of address, telephone number, doctor, emergency contact.

Parents are also requested to keep us informed of any circumstances which could have an effect on a child's emotional well-being e.g. bereavement, separation or illness in the family.

### Visits to Braeside School

Before starting at Braeside School, parents are provided with a prospectus giving details of the School that includes the history, aims, curriculum, extra-curricular activities, and entry procedure. Parents are able to arrange a guided tour of the School and an interview with the Headmistress. A more detailed picture of the School can be presented in this way and answers to queries more readily obtained.

The School works closely with parents to find out about each child's experience and 'learning journey' prior to starting school.

### Meetings for New Parents

Before the beginning of the term in which the child is due to start, parents and pupils are invited to an informal visiting session. At the beginning of the Autumn Term a 'getting to know you' meeting is held for all EYFS parents.

In the Kindergarten and Reception we aim to:

- introduce parents and pupils to their key worker and other members of staff
- familiarise the pupils with their new setting
- introduce parents and pupils to the staff
- explain session times
- discuss daily routines
- provide general information and answer queries
- enable parents and pupils to meet each other
- distribute Welcome Packs

In Reception, the class will consist mainly of pupils from our Kindergarten who move up, although a few new pupils will be welcomed from the waiting list. New parents and pupils are invited to visit their new class during the second half of the Summer Term, when they have the opportunity to meet their class teacher and visit the classroom.

**Parents' Meetings**

Kindergarten and Reception staff are available to talk to parents and carers in the mornings and afternoons when children are dropped off or picked up. Lengthier appointments can be made should the need arise for a more detailed conversation. Formal parents' meetings are held in the early part of the Autumn Term and in the Spring Term.

**Newsletters**

Braeside School provides parents with a monthly Headmistress's letter, half termly newsletter, or at times additional letters, giving diary dates and information regarding forthcoming events or articles about school life.